

**Children's Village Academy
Board of Directors Meeting
September 16, 2021
Conference Room – Adkin Street**

Board Members Present: Vice Chair Peggy Carr, James Harper, Annette Lewis, and Wilma Troublefield

Staff Present: Jessica Jones, Principal and Melba Lovick, Finance Officer

Vice Chair called the meeting to order at 6:06 p.m. and established a quorum was present. Wilma Troublefield made a motion to approve the minutes from the August 19, 2021 meeting with the necessary adjustments. James Harper seconded the motion. With all others in favor, the motion passed.

First order of business was the approval of the August 30, 2021 budget update. Melba Lovick informed the Board that the budget update was not ready as we are working on recodes from the summer program. After brief discussion, James Harper made a motion to table budget approval until our October meeting. Wilma Troublefield seconded the motion with all others in favor.

Principal Jones then gave the enrollment/recruitment update. Enrollment is currently at 157. We are continuing to distribute enrollment flyers and enrollment packets are going out in surrounding and local communities.

Principal Jones informed the Board of DPI's COVID Regulations for all schools. We are required to vote on a face mask policy each month and it must be reflected in the board meeting minutes. She also gave an update regarding COVID 19 infections at the school. Since day 1 of school, we have had 2 staff members and 7 students test positive. After a brief discussion, James Harper made a motion that exemptions to the Board approved face mask policy be reviewed by the school nurse and signed off by Principal Jones. Seconded by Wilma Troublefield with all others in favor, the motion passed.

Vice Chair Carr informed the Board of the need for an updated cell phone policy and policy for protecting student instructional time. There have been reports of staff constantly on their cell phones during instructional time. After brief discussion, the Board asked Principal Jones to develop the new policies and send to the Board for final review and approval. Annette Lewis made a motion to approve the development of the new/revised policies. James Harper seconded the motion. With all others in favor, the motion passed.

Melba Lovick then presented an MOU between CVA and the Foster Grandparent Program for the school to pay for foster grandparent lunch. After a brief discussion, the Board asked Lovick to reach out to other schools to see how they handle this situation. The Board tabled approval of the MOU until the October meeting.

There being no further business, the meeting adjourned at 6:51pm. The next meeting has been scheduled for October 21, 2021 at 6:00 pm.

Respectfully Submitted,

Shakeithia Hill,
Recorder