

**Children's Village Academy
Board of Directors Meeting
July 11, 2017
Conference Room – Adkin Street**

Board Members Present: Craig Mills (telephone), Evelyn McLawhorn, Peggy Carr (telephone), James Fields (telephone), Roy Lanier

Staff Present: Jessica Jones, Principal; Melba Lovick, Finance Officer

Evelyn McLawhorn called the meeting to order at 6:10 p.m. and established a quorum was present. Roy Lanier made a motion to approve the minutes from the June 13, 2017 meeting with the necessary corrections. Peggy Carr seconded the motion. All others in favor, the minutes were approved.

First order of business was the approval of the end-of-year budget. With an ADM of 183, we are projected to end the 16-17 FY fund balance of \$18,465 and a general fund balance of \$135,658. After brief discussion, Roy Lanier made a motion to approve the end-of-year budget with necessary corrections. Peggy Carr seconded the motion. All others in favor, the minutes were approved.

The board discussed the repairs that the school endured during the 16-17 school year due to Hurricane Matthew. FEMA has come in to assist in getting repairs done. Peggy Carr recommends a Project Manager to assist in getting all required documents to FEMA in a timely manner to include contracts, invoices, proposals, etc.). After discussion, Roy Lanier made a motion to table the FEMA conversation until next meeting. Peggy Carr seconded the motion with all others in favor.

We next discussed the 17-18 projected budget. Based on an ADM of 180 students we are projected to end the year with a general fund balance of \$32,037. Mrs. Lovick did inform the Board that the budget will need to be amended since DPI has not yet released the amount we will receive per child therefore, had to base the budget on the 2016-17 price per child. After brief discussion, Roy Lanier made a motion to approve the budget as presented tonight. Peggy Carr seconded the motion. All others in favor, the motion passed.

Annual Election of Officer was next on the agenda. Peggy Carr made a motion to make a change in our current slate by nominating Roy Lanier the new Board Chair. Evelyn McLawhorn seconded the motion with all others in favor. They elected that all other positions remain the same. All officer positions are effective July 1, 2017. Members at Large include James Fields and Evelyn McLawhorn.

Approval of 2017-2018 contracts were discussed next. The first contract to be reviewed was the rental contract with M&E Properties. The contract is under the same terms and price of \$5,444.00 per month as the previous year, no revisions were made. After brief discussion, James Fields made a motion to approve the contract as presented. Roy Lanier seconded the motion with all others in favor, the motion passed. Peggy Carr abstained from voting

The next contract to be reviewed was the contract with Peggy Carr for the personal loan she obtained on behalf of the school. The contract is the same as previous years at \$2,000 per month

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with no revisions needed. After brief discussion, Roy Lanier made a motion to approve the contract as presented. Seconded by Evelyn McLawhorn with all others in favor, the motion passed. Peggy Carr abstained from voting.

Next was the contract with Kenneth Smith for lawn care services at \$500 per month. The contract has had no revisions from last year's contract. After brief discussion, Evelyn McLawhorn made a motion to accept the contract as presented. Seconded by Roy Lanier, with all others in favor, the motion passed.

Next Jessica Jones gave an enrollment update. We currently have 155 students enrolled but are getting applications in daily. Recruitment is underway and going well. We expect to enroll a minimum of 180 students. Staff has been assigned to work predominately on enrollment aggressively so that we meet our target numbers.

Melba Lovick informed the Board that we are in need of two newly used school buses due to the fact that ours are in need of major repairs. Lenoir County Transportation Director has been working with me and plans to sale us four buses for a total of \$8K. After brief discussion, Evelyn McLawhorn made a motion to approve the purchase of the buses from Lenoir County Schools. Seconded by Roy Lanier, with all others in favor, the motion passed.

The next meeting has been scheduled for August 8, 2017 at 6:00 pm. There being no further business to discuss, the meeting was adjourned at 7:57 pm.

Respectfully Submitted,

Shakeithia Hill

Recorder