

**Children's Village Academy
Board of Directors Meeting
March 12, 2019
Conference Room – Adkin Street**

Board Members Present: Chairman Roy Lanier, James Harper, and Vice Chair Peggy Carr.

Staff Present: Melba Lovick, Finance Officer; Jessica Jones, Principal

Chairman called the meeting to order at 6:16 p.m. and established a quorum was present. Peggy Carr made a motion to approve the minutes from the February 12, 2019 meeting with the necessary adjustments. James Harper seconded the motion, the minutes were approved with all in favor.

First order of business was the approval of the February 28, 2019 budget. Our projected end of year surplus is \$32,281. After brief discussion, Peggy Carr made a motion to approve the budget with the necessary adjustments. James Harper seconded the motion with all others in favor.

Principal Jones then gave a curriculum update. Instructional coaching/mentoring is ongoing. Principal Jones and the instructional coaches met last on Feb. 15th to discuss teacher performance and share feedback. We are seeing some improvements but still a lot of work to be done. Patricia Moseley (Instructional Coach) arranged to do a mini-lesson in ELA for middle school to demonstrate using the UNRAVEL strategy. She completed this training during the week of Feb. 25-March 1. Coaches have spent significant time in PLC meetings, as well as, meeting with teachers to provide feedback after observations. Evidence is provided in mentor/coach logs. The coaches will continue to monitor for the use of research-based strategies being used in the classroom.

Schoolwide, we've begun the final portion of the Intervention Pacing Guide, in which teachers are expected to use the data (classroom assessments, benchmarks, etc.) to provide intense review on key standards per grade. In regards to curriculum pacing, most teachers are teaching the final standards and should be on track to begin full EOY Prep mode (re-teaching) by the end of this month. There is a major concern in regards to student performance in Math and Science. Research Based Strategies Training as well as, the Benchmark 3 Data review were held this past Friday, March 8th with K-8 Teachers. We are taking every approach to operate a data-driven, research based school program.

- Cornell Note-Taking
- 6 Step Vocabulary Method
- Reciprocal teaching
- SDAIE Strategies

Ms. Jones is currently working on an official draft of the Summer School program and has two recommendations:

- adding Reading to the program; last year we only offered summer school for Math and Science, but based on current results, it would be wise to include Reading.
- Host Summer School solely on the Wash. St campus, while the STEM Camp operates on Dixon St.

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It is best that the two entities do not coincide in the same building to avoid disruption/distraction from the extended learning program. After brief discussion, Peggy Carr made a motion to accept the curriculum update as presented. James Harper seconded the motion with all others in favor.

Principal Jones also requested funds for the upcoming "School Day" at the Kinston Wood Ducks game on April 10th for about 60 students as an incentive. Cost will be about \$600. Peggy Carr made the motion to approve this request. Seconded by James Harper with all others in favor, the motion passed.

There being no further business to discuss, the meeting was adjourned at 8:01pm. The next meeting has been scheduled for April 9, 2019 at 6:00 pm.

Respectfully Submitted,

Shakeithia Hill
Recorder