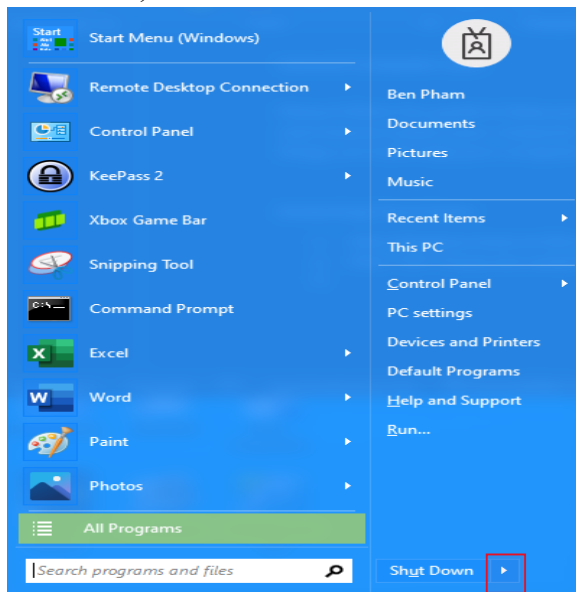


# General Computer Care

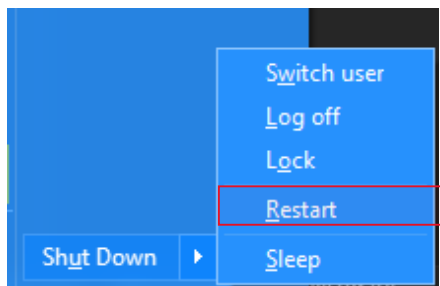
Please follow this guide to keep your computer running smoothly and up to date! In this guide I will go over how to restart your computer and the correct way to update it. Please make it a habit to do these things, as it will help your computer operate at optimal performance and provide security.

## Restarting/ Shut Down -Daily

1. Click Windows Icon on the bottom-left corner.
2. Click “OK” if you see something called classic shell pop-up
3. From here, click the little arrow next to “Shut Down”

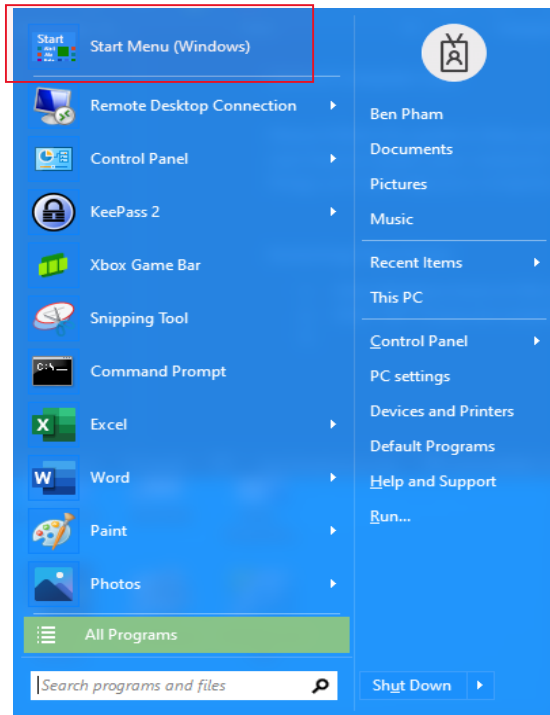


4. Choose “Restart”

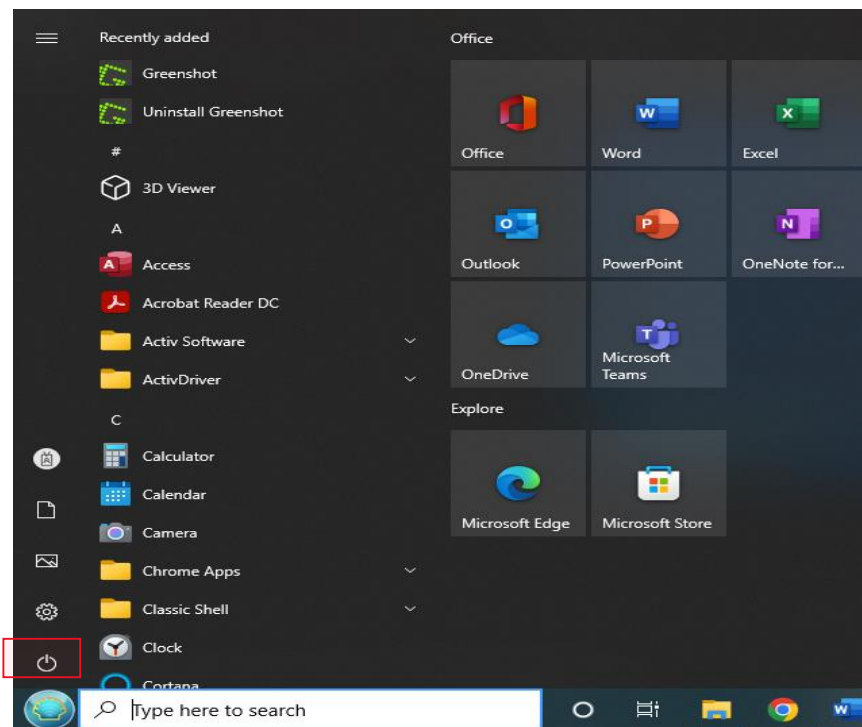


Alternative restart method (This is for computers that do not have Classic Shell)

1. Click Windows Icon on the bottom-left corner.
2. Click “OK” if you see something called classic shell pop-up
3. From here click “Start Menu (Windows)”



4. Click on the “Power” icon



5. Click “Restart”

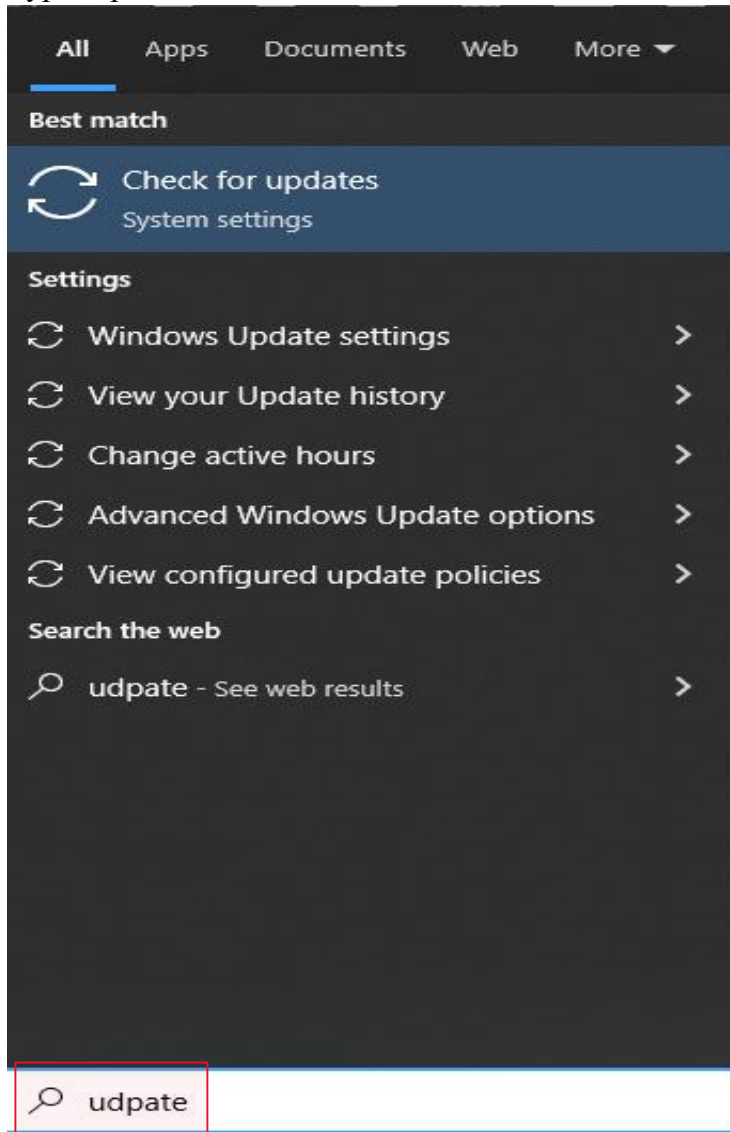
</This is something you should be doing every day before class begin. If you plan on not using your computer for a long period of time, please choose “shutdown” instead/>

</DO NOT, SHUT YOUR DEVICE DOWN BY HOLDING THE POWER BUTTON/>

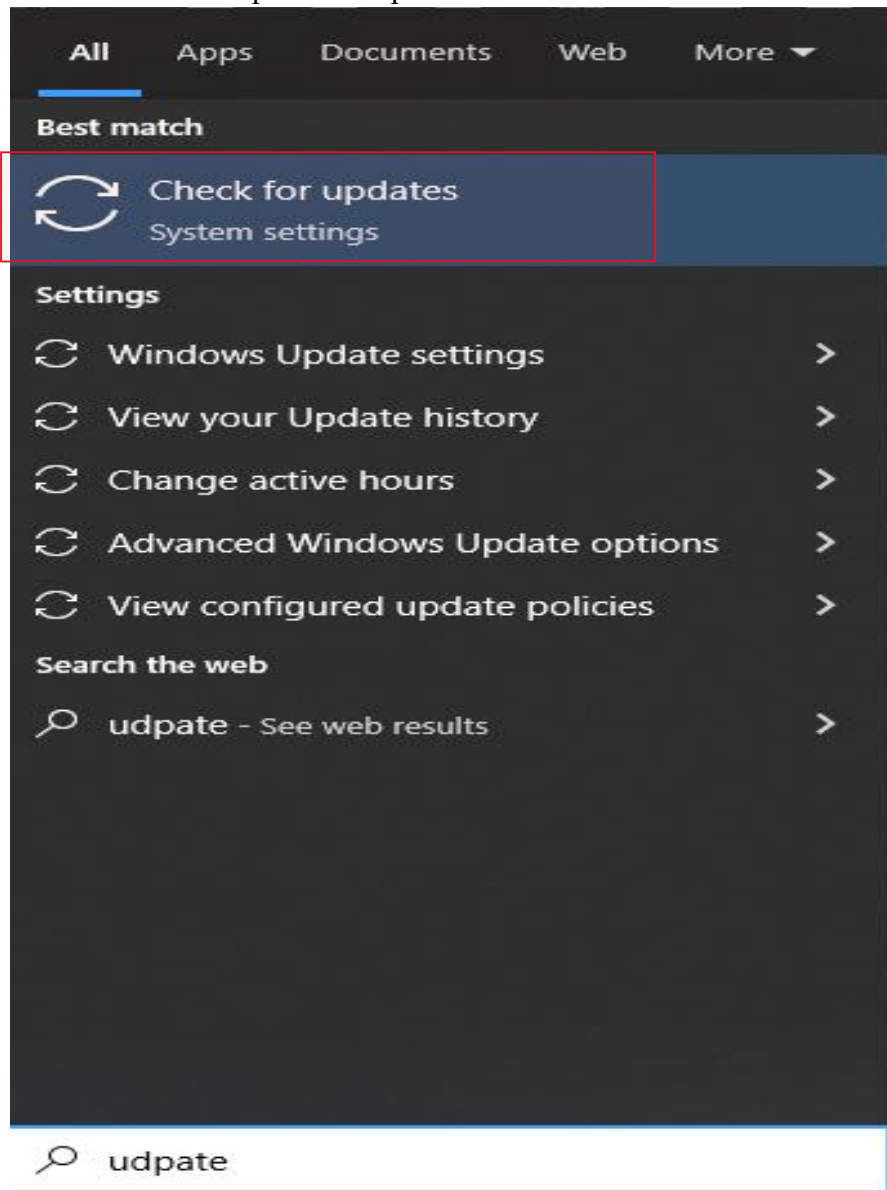
## Updating – Weekly

**DO NOT ACCEPT OR OK ANY OFFER TO UPGRADE TO WINDOWS 11 !**

1. Type “update” in the search bar on the bottom-left corner of your screen.



2. Click “Check for updates” or press ‘Enter’



3. Depending on how much updates you missed, you might have to scroll down to find “View optional updates”.

## Windows Update

\*Some settings are managed by your organization

[View configured update policies](#)



### Updates available

Last checked: Today, 7:37 AM

Feature update to Windows 10, version 21H2

**Status:** Pending install

Security Intelligence Update for Microsoft Defender Antivirus - KB2267602 (Version 1.373.45.0)

**Status:** Pending install

HP Development Company, L.P. - Extension - 8.10.28.1

**Status:** Pending install

2022-04 Update for Windows 10 Version 20H2 for x64-based Systems (KB4023057)

**Status:** Pending install

Conexant - MEDIA - 7/3/2018 12:00:00 AM - 8.65.262.0


**Status:** Pending install

Updates are ready to install

Install now

[View optional updates](#)

\*We'll automatically download and install updates, except on metered connections (where charges may apply). In that case, we'll automatically download only those updates required to keep Windows running smoothly.

 This PC doesn't currently meet the minimum system requirements to run Windows.

Get the details and see if there are things you can do in the PC Health Check app.

[Get PC Health Check](#)

Looking for info on the latest updates?

[Learn more](#)

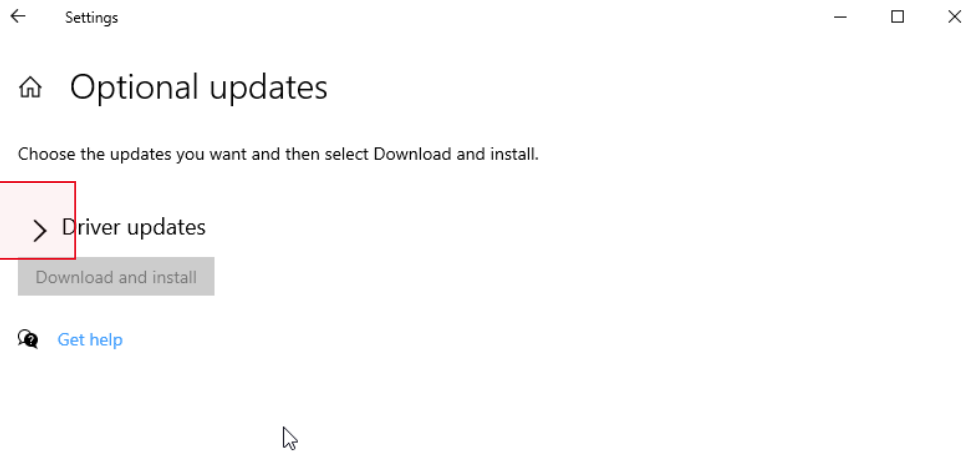
Related links

[Check Storage](#)

[OS build info](#)

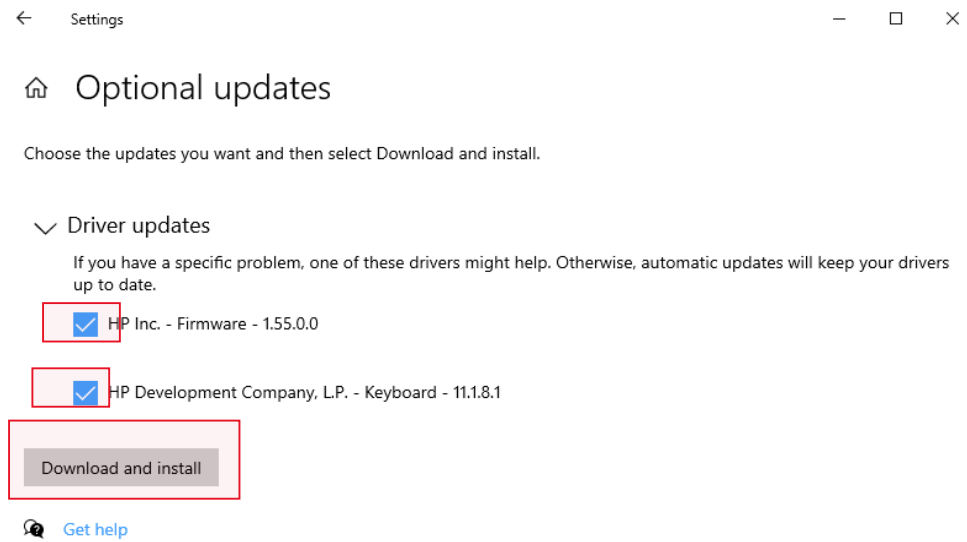
 [Get help](#)

 [Give feedback](#)

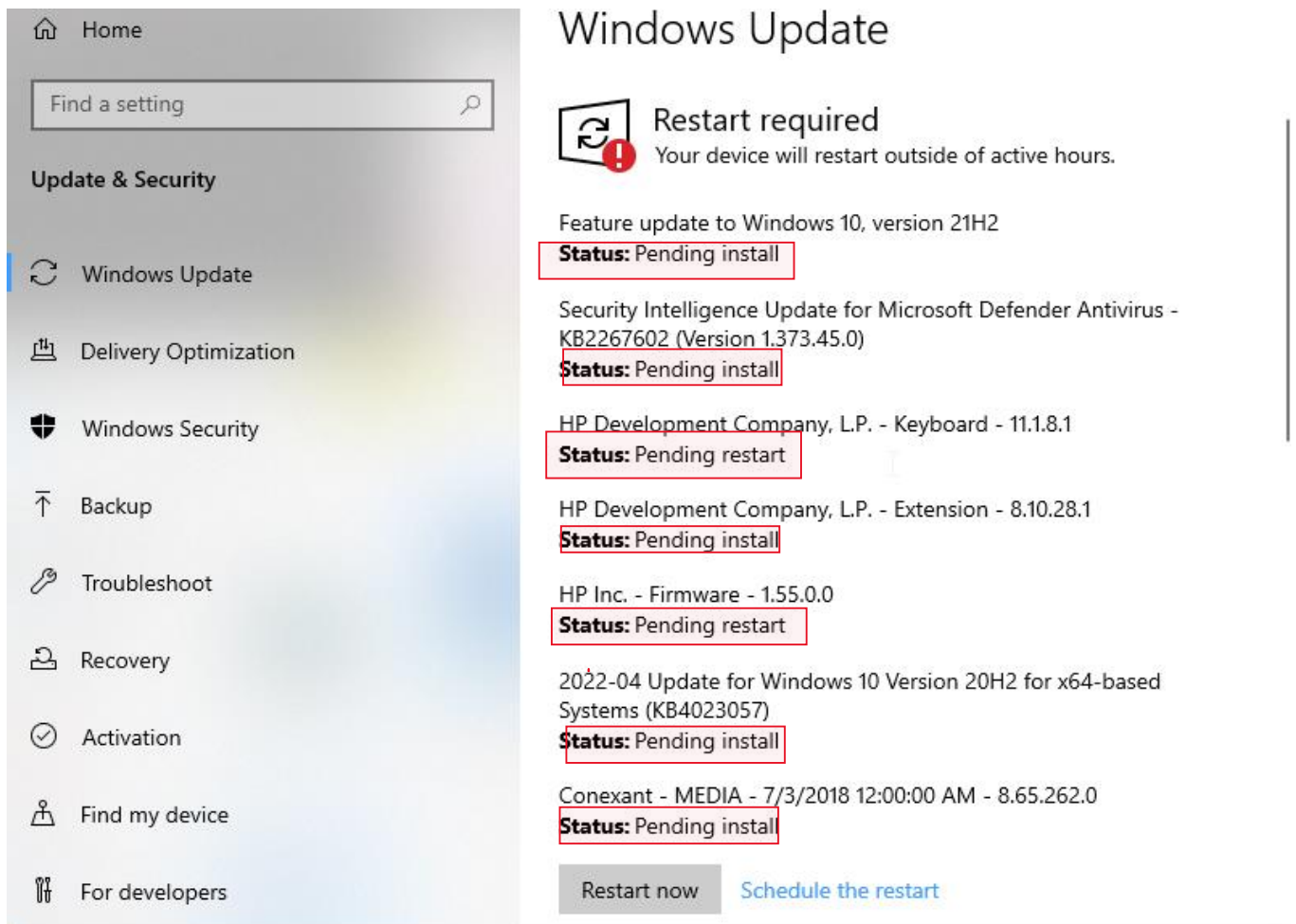


4.

5. Check all of the boxes you might have; then click “Download and install”



6. Wait until you see “Pending restart” and “Pending install” for all the updates



The screenshot shows the Windows Update settings page. The left sidebar contains navigation options: Home, Find a setting, Update & Security, Windows Update, Delivery Optimization, Windows Security, Backup, Troubleshoot, Recovery, Activation, Find my device, and For developers. The main content area is titled "Windows Update" and features a "Restart required" notification: "Your device will restart outside of active hours." Below this, a list of updates is shown with their statuses:

- Feature update to Windows 10, version 21H2: Status: Pending install
- Security Intelligence Update for Microsoft Defender Antivirus - KB2267602 (Version 1.373.45.0): Status: Pending install
- HP Development Company, L.P. - Keyboard - 11.1.8.1: Status: Pending restart
- HP Development Company, L.P. - Extension - 8.10.28.1: Status: Pending install
- HP Inc. - Firmware - 1.55.0.0: Status: Pending restart
- 2022-04 Update for Windows 10 Version 20H2 for x64-based Systems (KB4023057): Status: Pending install
- Conexant - MEDIA - 7/3/2018 12:00:00 AM - 8.65.262.0: Status: Pending install

At the bottom of the update list, there are two buttons: "Restart now" and "Schedule the restart".

7. Click “Restart now”

</After clicking restart, please adhere to the instruction on the screen from your computer. Most of the time, it will ask you NOT to shut it down during an update. />



General Computer  
Care.pdf