

## Car Rider Procedures for Archie R-V

Keeping our students safe is our number one priority. Student drop off and pick up procedures allow us to maintain a safe, orderly environment. If followed by all, it will be quite successful for Archie parents and students! Please read the following procedures and review the map carefully, even if your child is not a car rider on a regular basis.

### Morning Arrival Times:

Students arrive at school between: **7:50-8:10 a.m. Tardy at 8:10 bell**

Adults will not be available to supervise students until 7:50 a.m., therefore they will not be able to enter the building.

### Dismissal Time:

Students will begin dismissal at: **3:28 p.m.**

### DROP-OFF & PICK-UP PROCEDURES: (Including preschool)

- Cars will enter the west entrance off A Highway (south side of school) to avoid congestion on A Highway/High School Ave.
- Cars will proceed through the parking lot, moving towards the dome (north side of the building).
- Two lanes will be formed. **Please keep the right lane clear for buses.**
- Continue to follow the flow of traffic, stopping when you reach the identified pick-up/drop-off point.
- School employees will be on duty to assist in safely loading and unloading of students. Please do not park or get out of your vehicle for the safety of all students and staff.
- Cars will exit the parking lot by traveling north exiting onto Redwood St, exiting to the left or right.
- Drivers will be mindful of two lanes merging to one lane for exiting.

### SAFETY REMINDERS:

- Bike Riders and walkers will be dismissed after car riders and bus riders have dismissed.
- Do not pass a bus if their stop sign is out.
- Please be respectful of staff members on duty, students crossing the crosswalk, parking lot and other students loading/unloading.
- Patience, patience, patience. The first few days might take a little longer. It takes all of us working together and waiting patiently for students to arrive and dismiss safely.
- **The building will not be opened to students until 7:50 am.** There will be staff members on duty at that time.
- Students are dismissed at 3:28, please be mindful of the bus lane.
- Drive slow and be aware of student and staff movement.

## SEE MAP BELOW!!

(Highlighted route indicates the path of cars.)

